



Executive Committee Meeting

8-26-22

6:30pm

1. Liz Adams called the meeting to order at 7:00pm. Those in attendance were: Liz Adams, Jessica Dieter, Lori Vance, Colleen Stearns, Melinda Lanham, Susan Vahrenkamp, Linda Grant, Cassie Fothergill, Sarah McCormick, Duane Fuller, Steve Bower, Jennifer Little, April Luce.
2. Booster Meeting Dates - We agreed to continue meetings on the first Monday of the month at 6:30pm. Executive committee meeting will be at 5:30pm before the regular meeting. Cassie Fothergill needs to confirm the meetings are on the calendar, booster tab, and with school.
3. Upcoming Events - August 1st (Booster Meeting @6:30pm)
August 3rd (Fine Arts Showcase)
August 12th (Parent Showcase, Firetruck, Kona Ice)
August 15th (convocation)
4. Spirit Wear Update - Almost all new items have been delivered. Retired t-shirts for discounted price, except for old red M100 shirts.
5. Show Shirts - Liz Adams and Mr. Kwaku have approved a preliminary design created by Print It. A final design will be ready this week.
6. Unders will be athletic shorts with a fitted shirt. Returning members may have to buy new shorts and shirts. Sample sizes of the unders and marching shoes will be available at Everything Day.
7. Flamingo Fundraiser suggested dates: August 8-11. Discussion about proceeds to go towards a Spring Trip. Linda Grant made a motion to designate the funds for a future trip. Susan Vahrenkamp seconded the motion.
8. Canopies are needed for summer band. Instead of purchasing booster canopies, we will ask for parent volunteers to lend canopies. Colleen Stearns volunteered two canopies.
9. Water jugs will be prepared for distribution on Saturday. We will use the label maker and a sealant to label the jugs. (Linda and Liz)
10. Chaperones (7) will be needed for each bus trip. Colleen Stearns will have 3 QR codes ready for Everything Day to begin recruiting volunteers. The signup genius pages are already published for away games and home game popcorn. Colleen will republish the chaperone training video and will ask for BISD volunteer application.
11. Belton Market Days - We will sell Kettle Corn on Saturday, September 17th. Steve Bower reported that the approximate times are 6:30am- 5pm. We will sell kettle corn and spirit wear. The Setup just needs 2 people, 6 people at all other times. Colleen will create a signup genius to have ready for Saturday.

12. Uniform volunteers have cleaned the storage rooms and prepared the marching and concert uniforms for Everything Day. Linda Grant recommended the purchasing of pink gloves and discussion was heard about using a pink lapel ribbon instead of the gloves. The uniform pieces will be assigned on a new paper contract and student data will be entered into Charms. Linda and Lori Vance will need Charms access.

General Meeting 8/1/22

Called to order at 6:32 by Liz Adams

May minutes by Hope Brown were reviewed and approved with the motion made by Steve Bower and seconded by Jessica Dieter

New director was introduced: Kevin Kwaku

Committee Reports:

Spirit Wear: new items to store, such as cups, earrings and different style shirts

Volunteers: Colleen Stearns

- Video training video for all chaperones is required for all volunteers
- Must also fill out volunteer forms on BISD website, must be approved by district
- Sign Up Genius for volunteering will be sent out to parents to fill in spots that are still left
- Everyone needs to sign up for everything they want to help with, for example, if you want to chaperone and help with props, sign up for both

Uniforms: Linda Grant

- Almost everyone was sized in marching and concert uniforms
- Idea for next year: place the check out for uniforms outside of the uniform room

Events: Cassie Fothergill

- Sent out a Google form about improving everything day for next year to make it even better

Middle Schools: Chris Pulley

- MS registrations days are going well, 75 kids went to BMS today, which is about half

Color Guard: going good, activities planned for team

Hospitality: Jennifer Little

- Good ideas received at Everything day for snacks/meals
- Possibly sliced brisket meals on competition day, cooked by Littles
- Plan to have food at the high school earlier than last year, especially because of construction
- Need a special place to park to deliver food more efficiently

Props: Duane Fuller

- There will be backdrop frames and front drop frames
- No turning of props this year
- Need to consider slits in material to keep them from flying away
- Will need help to build props at a later date

Fundraising: Steve Bower

- Spirit Nights (Freddy's, Deadfish)
- Coupon Books
- Coffee Shop
- Investment Account
- Sell chocolate candy bars x 3
- Run a blood drive?
- Bake Sale
- Additional suggestions:
 - BBQ plates
 - March-a-thon
 - Companies to partner with
 - Garage Sales again
 - Christmas silent auction
- Flamingoes-starts during Spirit Week 8th-12th
 - All profits go to a a spring trip, decided by executive committee
- Need to decide how many spirit nights to have a month
- Check for approval for concessions during senior parking place painting
- Formal programs during concerts - sell ads, parents ads
- Band Yearbook to sell, with all bands MS and HS
 - Cost approximately \$13 and give as senior gift

Treasurer Report: Sarah McCormick

- End of year close out is in progress
- We went from business to charity for PayPal, this is saving us money in fees
- Charms balances
 - Everything day brought in a lot of outstanding Charms balances money
 - Also able to answer questions about the balances
 - There will be refunds to people who overpaid last year because of technical problems, double charging
- Quickbooks process is good, makes things easier
- Organizational items:
 - Shore up money practices
 - Routine monetary process/procedures
 - Reconcile cash box

- McCormick will support beginning and end of night of popcorn or other events until people are more comfortable with the process
 - She will secure the cash
- Treasurer's report was approved with a motion from Cassie Fothergill and seconded by Jessica Dieter

Director's Report: Kevin Kwaku

- Kids doing great
- Apologized for so many changes to the schedule, unforeseen
- Fine Arts Showcase will be Wednesday for teachers, starts at 9, parents are welcome to attend
- Spring Trip discussions about possible locations
 - Probably be smaller trip this year to save up for big trip next year
- Lots of discussion about fundraising ideas for trip for the future

Firetruck and Kona Ice reserved for parent preview night

Motion to adjourn made by Cassie Fothergill and seconded by April Luce